DAILY CONSTRUCTION REPORT

Report no.

Project	Project no.	Date	Working day
Superintendent	Owner's rep.	Permit no.	Shift

7 AM weather	Noon weather	4 PM weather	Precipitation, ground

Manpower

Company	Trade	Foreman	Workers	Hours each	Total hours	Area worked
		Total on site				

Equipment

Equipment	Owned or rented, by	Hours used	Hours idle	Note
		Total			

Work performed

Concrete placed

Ordered (CY)	
Placed (CY)	
Returned or wasted (% of ordered)	

Deliveries

Time	Supplier	Material	Ticket no.	Checked by

Inspections and tests

Inspection or test	By	Result

Delays and issues

Delay or issue	Cause	Hours lost	Crews affected	Notice or RFI
	Total hours lost			

Safety

Visitors, instructions and changes

Photos

Superintendent

Project manager