Customer copy

# PACKING SLIP

Check the goods against this slip when they arrive

Shipping

| Packing slip no. | Ship date | Sales order no. | Customer PO no. |
|---|---|---|---|
| Ship via | PRO or tracking no. | Bill of lading no. | Packages |

| **Ship to** | **Sold to** |
|---|---|
| Name | Name |
| Address | Address |
| Attention | Customer no. |

| Line | Item no. | Description | Ordered | Shipped | Backordered | Unit | Package | Weight, lb |
|---|---|---|---|---|---|---|---|---|
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| | | **Total** | | | | | | |

**Backorders and receiving**

Packed by

Checked by

Received by (name and date)