QUOTATION

This is a fixed price for the work described, valid for 30 days

Tel.

Registered in England and Wales no.

Quote no.	Date	Valid until	Prepared by

Customer	Work
Name	Site
Address	Scope
Phone	Start
Email	Duration

Work and materials

Description	Qty	Unit	Unit price (net)	Net	VAT %	VAT
			Totals			

Quote total

Total net	
VAT	
Total including VAT (£)	
Deposit on acceptance (%)	
Deposit	
Balance on completion	

Terms

1. This quotation is a fixed price for the work described and is valid for 30 days. 2. It does not include decoration, or repairs to faults found in existing wiring outside the kitchen; we will tell you of any before doing more work, and price them in writing for your agreement. 3. Deposit of 25% on acceptance; balance on completion, payable within 7 days of our invoice. 4. Materials remain our property until paid for. 5. Workmanship guaranteed for 12 months.

Your right to cancel

If the customer is a consumer and accepts away from your business premises, they can cancel within 14 days. Set out the cancellation rights and how to cancel here.

For the company

Accepted by customer (signature and date)