PROGRESS REPORT

Academic year [year], Term [term]

Student	Class and section	Roll no.
Admission no.	Date of birth	Parent

Scholastic areas

Subject	Periodic test (10)	Notebook (5)	Subject enrichment (5)	Half-yearly exam (80)	Total (100)	Grade
				Total (600)		

Overall and attendance

Total marks obtained	
Maximum marks	
Overall percentage	
Working days in the term	
Days present	
Attendance percentage	

Co-scholastic areas (grade A, B or C)

Area	Grade	Note
Work education	A	Neat, finishes on time
Art education	B	Enjoys clay work
Health and physical education	A	School relay team
Discipline	A	

Class teacher's remarks

Grading scale (marks out of 100)

A1 91 to 100 · A2 81 to 90 · B1 71 to 80 · B2 61 to 70 · C1 51 to 60 · C2 41 to 50 · D 33 to 40 · E 32 and below (needs improvement).

Parent-teacher meeting	Result (annual report only)

Class teacher | Principal | Parent or guardian